

Enid Soccer Club

Bylaws

Revised and amended January 2018

ARTICLE 1. Name and Fiscal Year

1.1. The name of this organization is Enid Soccer Club (ESC). The fiscal year is January 1 to December 31 of each year. The board of directors shall have the authority to adjust the fiscal year of the club.

ARTICLE 2. Purpose and Affiliations

2.1. The purposes of Enid Soccer Club are to develop the sport of soccer, to organize soccer for youths and adults, and to promote the health and welfare of the public through the sport of soccer.

2.2. ESC shall provide age-appropriate learning environments for members to teach and to learn while focusing on long-term player development and inspiring a life-long passion for the game for all players, no matter their level of skill or commitment.

2.3. The club is based in Enid, Oklahoma.

2.4. ESC is affiliated with the Oklahoma Soccer Association (OSA), the United States Youth Soccer Association (USYSA) and the Federation Internationale de Football Association (FIFA). ESC shall abide by their rules and bylaws. Through these affiliations, ESC becomes an officially sanctioned youth soccer program for Garfield County, Oklahoma. Enid Soccer Club shall work with other affiliated groups to provide soccer to the surrounding counties.

2.5. Enid Soccer Club is a nonprofit organization and may receive donations, gifts, and sponsorships to use to promote the health, welfare, and recreation of the general public, develop and grow the sport of soccer in Enid, Oklahoma, and for the purposes stated above.

ARTICLE 3. Members

3.1. Terms of Membership.

3.1.1. Players participating in ESC activities, parents of those players, members of the ESC board of directors, ESC coordinators and designated coaches for ESC teams are ESC members.

3.1.2. Members of ESC must remain in good standing by paying fees as required by the club and actively participating in the most recent Enid Soccer Club spring or fall season.

3.1.3. Membership may be suspended or terminated at such time as shall be deemed necessary for disciplinary reasons in accordance with the ESC Administrative Regulations. This includes, but is not limited to, the actions, offenses, and violations listed below.

3.1.3.1. The member has not acted in the best interests of Enid Soccer Club (ESC), Oklahoma Soccer Association (OSA), an affiliate of ESC or OSA, or youth soccer.

3.1.3.2. Violation of any ESC or OSA policies, regulations, or bylaws.

3.1.3.3. The known participation of the member in activities, which defame, slander, misrepresents, or besmirches Enid Soccer Club or its representatives.

3.1.3.4. The member has been formally charged or convicted of any felony or a violent crime against a minor or children.

4.1.5. **Secretary.** The Secretary shall be responsible for the duties listed below.

4.1.5.1. Shall coordinate internal communications.

4.1.5.2. Keep official club records to include meeting minutes and forms.

4.1.5.3. Schedule and coordinate ESC coordinators when required.

4.1.5.4. Conduct club business under the direction of the board of directors.

4.2. **Requirements and Limitations.**

4.2.1. All directors must be approved by OSA Risk Management. Any director who fails to maintain an approved status shall be removed.

4.2.2. Any single club expense greater than \$500, not previously accounted for, shall require a majority vote of the ESC board of directors.

4.3. **Duties and Provisions.**

4.3.1. Any director may present potential amendments or revisions of ESC Bylaws, Playing Rules, and Administrative Regulations to the ESC board of directors.

4.3.2. The ESC President may assign additional duties, as deemed necessary, to any director.

4.3.3. Notwithstanding any provision of these bylaws to the contrary, the ESC board of directors may delegate the powers or duties of any director to any other director.

4.3.4. Directors shall be granted a registration voucher each registration period for one ESC player for each completed spring or fall season of service as an ESC director.

4.4. **Election of Directors.**

4.4.1. Election for any office with more than one qualified nominee shall be by plurality vote of the attending voting membership at a spring general membership meeting.

4.4.2. In the event of a tie, a runoff election shall be held between the nominees receiving the highest number of votes. This process may be repeated.

4.4.3. Election for any office with only one qualified nominee shall be by majority vote of the attending voting membership at a spring general membership meeting.

4.4.4. All election voting shall be by ballot. Votes shall be counted by the ESC Secretary, with assistance from two voting ESC club members who are selected from those present.

4.4.5. President and Secretary shall be elected in even-numbered years with a 4 year term.

4.4.6. Vice President and Treasurer shall be elected in odd-numbered years with a 4 year term.

4.4.7. Member Delegate shall be elected every 2 years.

4.4.8. Directors assume their positions immediately after the meeting at which they are elected.

4.4.9. All directors shall hold office until resignation, removal, disqualification or their successors are nominated, elected, and fully qualified.

4.4.10. Any vacancies arising before a spring election may be filled by a majority vote of the current Enid Soccer Club board of directors.

4.5. **Term Limits.**

4.5.1. Any director active for six calendar years shall require a two-thirds vote of the remaining ESC board of directors to remain active.

4.5.2. An ESC Member Delegate active for one calendar year shall require a two-thirds vote of the remaining ESC board of directors to remain active.

4.5.3. Directors failing to receive a two-thirds vote to remain active, shall be removed.

4.6. **Nomination of Members.**

4.6.1. Prior to the election of any ESC director, during a spring membership meeting, nominations shall be sought from the floor.

4.6.7.2. Any member attending a general membership meeting who feels that a nomination is not in the best interest of ESC shall be given the floor. Each interested member is given no more than five minutes to speak on the nomination. At the conclusion of all member remarks, the nominee is given no more than five minutes to respond. This process shall take place at the time of nomination.

4.7. Probationary Period.

4.7.1. Upon election, board members shall serve a probation period.

4.7.2. The probation period shall be the ESC spring or fall season following election.

4.7.3. At any board meeting following the probationary period, the probationary status must be concluded by a two-thirds vote of the non-probationary ESC board members.

4.7.4. Any director failing to receive a two-thirds vote in favor of concluding their probationary period shall be removed from the ESC board of directors.

4.7.5. Any ESC director may be removed by a majority vote of the ESC board of directors at any time prior to their probationary period concluding.

4.8. Removal of a Director.

4.8.1. A director may be removed for malfeasance or abuse of office, actions detrimental to the well-being or not in keeping with the purpose of ESC, criminal activity including, but not limited to, embezzlement, formal charges for the commission of a violent crime or crime against a minor child, or as voted by the ESC board of directors.

4.8.2. A two-thirds vote of the board of directors shall be required to remove a director.

4.8.3. Any director absent for two consecutive meetings or four meetings in a calendar year, without cause, shall be considered unable to perform their duties and removed from the board. The ESC board of directors determines if an absence is acceptable.

ARTICLE 5. Coordinator Positions

5.1. The ESC coordinators include positions with their duties as described below.

5.1.1. **Registration Coordinator.** Charged with the responsibility of fulfilling the requirements of OSA and ESC in registering individual players and coaches and assigning players to teams. The position is also responsible for coordinating the OSA Risk Management process of registered coaches, managers, and ESC representatives. All registration is completed using GotSoccer.

5.1.2. **Scheduling Coordinator.** Schedules all ESC games, coordinates field assignments, and creates tournament brackets. The position must organize with the Referee Coordinator concerning referee availability. All scheduling is completed using GotSoccer.

5.1.3. **Referee Coordinator.** Responsible for assigning referees, recruiting referees, reviewing matters of referee competency, professionalism and behavior, organizing referee courses, maintaining ESC playing rules, advising the board on the Laws of the Game, and provides an interface between the board and ESC referees. All referee assigning is completed using Arbiter.

5.1.3.1. Required to be a certified referee, USSF Grade 09 or above.

5.1.3.2. The position must remain in good standing with OSA.

5.1.3.3. To facilitate authorized referee assigning, the Referee Coordinator shall attain certification through Oklahoma Soccer Association.

5.1.3.4. Must communicate referee availability to the Scheduling Coordinator.

5.2. Coordinators are non-voting attendees of ESC board meetings who shall make recommendations to the ESC board of directors. They shall provide information and resources to directors concerning their area of responsibility. All coordinators are directly responsible to the ESC Vice President.

5.3. All ESC coordinators are required to be present, whenever possible or scheduled, at the soccer complex during times when ESC activities are scheduled to take place.

5.4. ESC coordinators shall be responsible for insuring that the bylaws and regulations of ESC are complied with by the members of Enid Soccer Club in the areas of their responsibilities.

5.5. All coordinators must be approved by OSA Risk Management. Any coordinator who fails to maintain an approved status shall be terminated.

5.6. ESC coordinator positions may be combined, separated, or newly created at the discretion of the ESC board of directors. New positions are created by a majority vote of the ESC board of directors.

5.7. Filling Coordinator Positions.

5.7.1. At such time that a coordinator position is to be filled, details shall be made available by the ESC board of directors and suitable individuals reviewed. The review shall be conducted by interested parties from the ESC board of directors and existing ESC coordinators.

5.7.2. The selection of an ESC coordinator shall require a majority vote of the board of directors.

5.7.3. If an ESC coordinator position is vacant, an ESC board member may volunteer to accept the responsibilities of the position. An ESC director shall not be provided any form of compensation or benefits as a result of accepting the coordinator responsibilities.

5.7.4. An individual may fill more than one coordinator position simultaneously.

5.8. Termination of Coordinators.

5.8.1. Coordinator positions shall remain filled until resignation or termination.

5.8.2. Coordinators may be terminated by the board of directors for reasons including, but not limited to, failure to perform their assigned duties, any criminal activity, poor attendance, or as voted on by the ESC board of directors.

5.8.3. Any coordinator absent for two meetings where their attendance was requested and required, without cause, shall be considered unable to perform their duties and terminated. The ESC board of directors determines if an absence is acceptable.

5.8.4. Termination of a coordinator shall be by two-thirds vote of the ESC board of directors.

5.9. Compensation and Benefits.

5.9.1. Coordinators shall be granted the following standard benefits. These benefits shall be provided for up to four immediate family members of the coordinator.

5.9.1.1. ESC player registration fees shall be waived.

5.9.1.2. Registration fee paid for one Enid soccer camp.

5.9.1.3. Registration fee paid for one soccer camp in Oklahoma, including Enid.

5.9.2. Any other compensation or benefits to be provided to an ESC coordinator must be approved by a two-thirds vote of the ESC board of directors.

5.9.3. In the event that a coordinator receives any other compensation or benefits, as voted by the ESC board of directors, they shall no longer receive the standard benefits.

5.9.4. The ESC board of directors reserves the right to review all forms of compensation and benefits provided to ESC coordinators at any time. This includes, but is not limited to, a coordinator terminated or resigning prior to the completion of a spring or fall season.

ARTICLE 8. Parliamentary Authority

8.1. The rules of the current edition of Robert's Rules of Order, Newly Revised, shall govern the Enid Soccer Club in all cases in which they are applicable and in which they are not inconsistent with these bylaws, the bylaws of Oklahoma Soccer Association and any special rules the club may adopt.

8.2. No ESC member, team, referee, coach, organization, player, or parent may invoke the aid of the courts of any state of the United States without first exhausting all available remedies with the appropriate Enid Soccer Club representative.

8.3. Any individual not seeking all available remedies with an ESC representative is subject to suspension and shall be liable to Enid Soccer Club for all of its expenses, including attorney fees, incurred by ESC and its officers in defending each court action.

ARTICLE 9. Amendment to Bylaws

9.1. The bylaws may be amended, repealed, or revised by a two-thirds vote of the attending membership, in good standing, at any meeting provided the amendment or revision upholds the standards and best interests of Enid Soccer Club and Oklahoma Soccer Association.

9.2. Attendees of any meeting with the purpose of amending, repealing, or revising the bylaws must receive at least a ten day notice of the meeting. The notice shall include the meeting purpose.