

Enid Soccer Club

Administrative Regulations

Revised and amended July 2016

1. Seasons

- 1.1. The club has a spring and fall season each year.
- 1.2. Each ESC fall and spring season ends with a tournament for local U7-U19 recreational teams.
- 1.3. U15-U19 competitive teams have only one season per year with registration in the fall.
- 1.4. Only local ESC recreational teams may play in the local ESC recreational league.

2. Players

2.1. Registration.

- 2.1.1. All players must be registered with Enid Soccer Club (ESC) each fall or spring season to participate in any club activities including, but not limited to, practice, games, and tournaments.
- 2.1.2. All fees must be paid during the fall or spring season registered.
- 2.1.3. Players registering for the first time must provide proof of age.
- 2.1.4. All official registration data is maintained using GotSoccer.
- 2.1.5. The availability of scholarship funds for registration and the then current policy regarding scholarships as set by the board shall be made available during each registration period.
- 2.1.6. Players registering after a fall or spring season has started shall pay a prorated fee based on the date of registration. The minimum fee shall be \$15.

2.2. Eligibility.

- 2.2.1. A player may not participate in an ESC team practice, game, or tournament unless registered with Enid Soccer Club for the current fall or spring season.
- 2.2.2. Players may play up one age group. Playing down is not allowed.
- 2.2.3. Any ineligible participants shall face possible disciplinary action.

3. Teams

3.1. Formation and Disbandment.

- 3.1.1. ESC teams are formed at the discretion of the ESC Registration Coordinator based on the age groups and best practices established by the Oklahoma Soccer Association.
- 3.1.2. Once formed and active, ESC teams may remain together at the discretion of the ESC Registration Coordinator and the ESC board of directors.
- 3.1.3. Teams may be dissolved, suspended, or disbanded, in whole or part, at such time as shall be deemed necessary for disciplinary reasons including, but not limited to, a team that has not acted in accordance with the best interests of youth soccer or has willfully violated policies, regulations, or bylaws of ESC, OSA, or any affiliated organization. A majority vote of the ESC board of directors shall be required to necessitate any actions.
- 3.1.4. If registrations for a fall or spring season permit, teams shall be formed as single gender.
- 3.1.5. When registered player numbers are insufficient, coed teams may be formed at the discretion of the ESC Registration Coordinator and ESC board of directors.

3.2. Categories.

3.2.1. Teams shall be one of the following categories.

3.2.1.1. Recreational

3.2.1.2. Travel Recreational

3.2.1.3. Travel Recreational Select

3.2.1.4. Competitive

3.3. Travel Recreational Select.

3.3.1. The formation and procedures of ESC travel recreational select teams shall comply with the OSA Recreational League Policies and Procedures.

3.4. Competitive.

3.4.1. Competitive teams shall be formed with the approval of the ESC Competitive Coordinator.

3.4.2. Competitive teams shall be formed for the fall season.

3.4.3. All competitive teams have specific uniform requirements.

3.4.4. Competitive team uniform expenses shall not be covered by ESC.

3.4.5. Player Selection.

3.4.5.1. Player selection in the form of a training camp, open practice, or tryouts must be scheduled to take place at Enid Soccer Complex during or prior to each ESC registration period, which includes a given team, by all ESC competitive coaches.

3.4.5.2. A non-refundable fee shall be charged to attending players.

3.4.5.3. Player selection for available competitive teams shall be by committee. The committee shall consist of all active ESC competitive coaches, at least one ESC board member who is not a competitive coach, and the ESC Competitive Coordinator.

3.4.5.4. The player selection schedule shall be posted on the ESC website.

3.5. Roster Size.

3.5.1. Maximum number of players on local recreational teams.

3.5.1.1. **U5–U8.** 8 players

3.5.1.2. **U9–U10.** 12 players

3.5.1.3. **U11–U12.** 16 players

3.5.1.4. **U13–U19.** 18 players

3.5.2. All teams must follow OSA rules and guide lines for roster size.

3.5.3. No exceptions shall be made to OSA maximum roster sizes by ESC coordinators.

3.6. Local Scheduling.

3.6.1. Local recreational teams, participating in the local ESC recreational league, shall be allowed four (4) no play dates per fall and spring season.

3.6.2. Teams are not required to use local no play dates when attending a sanctioned tournament. However, the ESC Scheduling Coordinator must be notified.

3.6.3. All no play dates shall be entered using a GotSoccer team account.

3.6.4. Teams must notify ESC coordinators by email, at least one day in advance of the scheduled game date, if an ESC league game is to be rescheduled.

3.7. Team Membership.

3.7.1. No player may play for more than one ESC team during a fall or spring season.

3.7.2. Players may play as guests at tournaments with ESC teams.

3.7.3. Players requesting to transfer from an active ESC team to another ESC team must provide the ESC Registration Coordinator with a properly documented ESC player release form.

- 3.7.4. ESC player release forms may be submitted during a registration period.
- 3.7.5. A player may be transferred, without formal release, from any team that is unavailable for reasons verifiable by the ESC Registration Coordinator. Possible reasons include, but are not limited to, the currently assigned team disbanding.
- 3.7.6. No transfer request may be considered or allowed if the request seeks a transfer to a team who has violated ESC or OSA regulations by recruiting that player.
- 3.7.7. The ESC Member Delegate, Registration Coordinator, Recreational Coordinator, and Competitive Coordinator reserve the right to decide all matters concerning player transfers.

3.8. Recruitment.

- 3.8.1. Recruitment, or recruiting, is defined as any action initiated by a coach, assistant coach, manager, trainer, or any person representing a team, including a player, parent, or legal guardian who seeks to enlist the services of a player for their designated team.
- 3.8.2. Disallowed recruitment is defined as the employment of any of the following.
 - 3.8.2.1. Offering inducement of material or monetary value.
 - 3.8.2.2. Initiating contact with a player currently rostered with another ESC team.
 - 3.8.2.3. Interference with a player or parent once the player or parent has decided on a team for an upcoming fall or spring season.
 - 3.8.2.4. Permitting a player rostered with another ESC team to participate in a practice activity without submitting an ESC player additional practice form. If the player's designated head coach is present at the activity, a form is not required.
- 3.8.3. Disallowed recruitment may result in suspension from all ESC activities for a determined period, removing a recruited player from team roster, prohibiting a team from rostering the recruited player, or other disciplinary actions.
- 3.8.4. Allowed recruitment includes the following.
 - 3.8.4.1. Contact with a player for the limited purpose of asking the player to participate as a guest player for any sanctioned tournament, participation in such tournament, and for practice preceding the start date of such tournament, but only after prior notice to the designated head coach of the player.
 - 3.8.4.2. Contact initiated by a potential player, or their parents, or legal guardians.
 - 3.8.4.3. Non-sanctioned soccer activities, including indoor soccer teams or formation and coaching of special tournament teams such as 3v3 tournament teams.

3.9. Practice.

- 3.9.1. U5-U8 practices are limited weekly to two (2) one hour activities.
- 3.9.2. U9-U12 practices are limited weekly to two (2) ninety minute activities.
- 3.9.3. U13-U19 teams may have unlimited practice.

3.10. Releasing Players.

- 3.10.1. A player may be released from an ESC team for lack of attendance or for disciplinary reasons if ESC coordinators determine it is appropriate to remove the player from the team.
- 3.10.2. A new player may be added to replace a released player.
- 3.10.3. The new player must not currently be assigned to an ESC team, must be registered for the current fall or spring season, and be approved by the ESC Registration Coordinator.

3.11. Awards.

- 3.11.1. Teams participating in a local recreational ESC fall or spring season shall be given a participation award for each rostered player. This includes all age groups and divisions.

3.11.2. Teams placing first or second in a local recreational ESC end of fall or spring season tournament shall be given an award for each rostered player.

3.11.3. A tournament division must have three or more teams to qualify for awards.

3.11.4. The club does not provide awards for travel or competitive teams.

3.12. Local Team Balancing.

3.12.1. The objectives of ESC coordinators in relation to team balancing are as follows.

3.12.1.1. Identify recruitment that violates ESC regulations.

3.12.1.2. Discourage team stacking.

3.12.1.3. Balance the level of play among local ESC teams.

3.12.1.4. Ensure all players are being encouraged to develop.

3.12.1.5. Attempt to prevent large score deficits.

3.12.1.6. Provide an appropriate level of competition for ESC teams.

3.12.2. Teams shall be evaluated after each fall and spring season using the following statistics.

3.12.2.1. Average goals scored per game.

3.12.2.2. Goal ratio. Goals scored divided by goals against.

3.12.2.3. Record. Number of wins, losses, and ties, excluding forfeits.

3.12.2.4. The final standing of team.

3.12.3. The following shall be consideration for additional team evaluation.

3.12.3.1. No losses during local ESC league games.

3.12.3.2. Most goals scored in division of the team.

3.12.3.3. Fewest goals allowed in division of the team.

3.12.4. The ESC coordinators shall review teams and reserves the right to make all judgements.

3.12.5. The club shall assist ESC teams in encouraging player development.

3.13. Attending Tournaments.

3.13.1. The following rules apply to any ESC teams attending tournaments.

3.13.1.1. The coach must notify ESC coordinators of any guest players.

3.13.1.2. ESC coordinators shall not modify an official roster to attend a tournament.

3.13.1.3. Players who are not on a team's official roster must attend as a guest player.

3.13.1.4. All players attending the tournament, including any guest players, must be registered for the current fall or spring season with ESC.

3.13.1.5. Teams must follow tournament specific rules regarding guest players.

3.13.1.6. A guest player's designated head coach must approve the player to attend any tournament as a guest with another team. A properly documented ESC guest player form must be submitted prior to the tournament.

3.13.1.7. A guest player must not have any conflicting local games scheduled.

3.13.2. The ESC Registration Coordinator may send a tournament director an official roster for the team and a roster for any guest players attending the event with the team.

4. Spectators

4.1. Spectators must not interfere with the duties of any ESC referee.

4.2. All ESC fields have designated spectator seating, shown on published field maps.

4.3. Any ESC center referee may adjust field seating if conditions warrant.

4.4. Spectators and coaches are not allowed behind the goal lines.

4.5. Alcoholic drinks, tobacco products, glass containers, and pets are not permitted.

5. Games

5.1. Officials.

- 5.1.1. The ESC Referee Coordinator shall assign referees for ESC games.
- 5.1.2. All ESC referees must be current and in good standing with OSA to be active.
- 5.1.3. All ESC center referees are responsible for completing a game card for each match they are assigned. Game cards must document all assigned referees including any assistants.
- 5.1.4. If a certified ESC referee is not present, coaches must agree on any substitute.
- 5.1.5. U6 and below games may be officiated by coaches.
- 5.1.6. Whenever possible, referees shall not be assigned to games where a conflict of interest may exist. This includes, but is not limited to, a referee coaching a team in the same division, having a family member on a participating team, or personal conflicts.

5.2. Players.

- 5.2.1. Each player jersey shall have a number affixed, at a minimum, to the back of the jersey.
- 5.2.2. Each player on a team must wear a jersey number different from the jersey number of every other player on their team.
- 5.2.3. The official team roster shall include the jersey number for each player.
- 5.2.4. All players are required to wear shin guards that provide adequate protection.
- 5.2.5. Goalkeepers must wear colors that distinguish them from the other field players.

5.3. Canceled, Postponed, and Suspended Games.

- 5.3.1. All teams shall appear unless previously notified by ESC coordinators.
- 5.3.2. Games may be postponed for inclement weather or poor field conditions. All such decisions are made by ESC coordinators in accordance with the City of Enid.
- 5.3.3. Games may be suspended or terminated by the assigned ESC center referee.
- 5.3.4. Rescheduling of games shall be done by the ESC Scheduling Coordinator.
- 5.3.5. Games stopped for weather or conditions, after halftime, shall be considered complete.
- 5.3.6. A game may not be canceled without the consent of both designated head coaches and the permission of the ESC Scheduling Coordinator and Referee Coordinator.

5.4. Forfeiture and Termination.

- 5.4.1. Forfeits are recorded as a score of 3-0 for the winning team.
- 5.4.2. Teams must have at least the minimum number of players present within 10 minutes of the scheduled game start time. Teams not meeting this requirement shall forfeit.
- 5.4.3. Minimum number of players required.
 - 5.4.3.1. **11v11**. 7 players
 - 5.4.3.2. **9v9**. 7 players
 - 5.4.3.3. **7v7**. 4 players
 - 5.4.3.4. **4v4**. 2 players
- 5.4.4. If a game is terminated by an ESC referee, because of coach or fan actions for one or both teams, the ESC coordinators shall determine the outcome.
- 5.4.5. Any team that willfully allows a non-rostered player, or a player or coach serving a suspension, to participate shall forfeit the game.

5.5. Game Protests.

5.5.1. A protest committee shall hear and decide all game protests. The committee shall be composed of the ESC Member Delegate as chair, two other ESC directors, and two designated ESC coaches. All shall be disinterested parties. Another chair may be selected if the ESC Member Delegate is not a disinterested party.

5.5.2. Protests must be delivered to ESC coordinators within 24 hours of any incident.

5.5.3. An appeal to the decision of the ESC protest committee may be made to the ESC board of directors. A detailed written appeal must be submitted within seven days of receiving notice from the protest committee.

5.5.4. Appeals of the ESC board decision may be made to the Oklahoma Soccer Association.

5.5.5. OSA decisions are subject to appeal to the USYSA.

5.5.6. Protest copies shall be sent to the opposing designated team coach and where applicable to the referee involved. They must provide a written response to the protest committee within 48 hours of receiving a protest copy.

5.5.7. Decisions on a protest shall be rendered in writing to the designated coaches of the teams involved and where applicable to the center ESC referee of the match within seven business days of the receipt of the protest.

5.5.8. The committee shall not uphold a protest based upon the qualifications of the ESC referee or upon matters of his judgment. Protests involving field conditions, equipment, or facilities shall be denied unless the assigned center referee was notified in writing before the start of the game that the game is being played under protest.

5.5.9. In-house tournament protests must be made within one hour of game completion. The protest committee shall be composed of a minimum of three disinterested members consisting of two ESC board members and one ESC coach. No appeals shall be allowed.

5.6. Standings.

5.6.1. ESC standings shall be based on the following point system.

5.6.1.1. Three (3) points for a win.

5.6.1.2. One (1) point for a tie.

5.6.1.3. No points for a loss.

5.6.2. Head-to-head results shall be first tiebreaker.

5.6.3. Goals against shall be second tiebreaker.

5.6.4. Goals for shall be third tiebreaker.

5.7. Scrimmages.

5.7.1. Game fields may be reserved during a fall or spring season by registered and designated ESC coaches. A properly documented scrimmage request form must be submitted. If officials are required, the fees for any assigned ESC referees must be paid when the form is submitted.

5.7.2. The ESC Scheduling Coordinator and Referee Coordinator shall coordinate all scrimmages.

5.7.3. The ESC Scheduling Coordinator reserves the right to refuse any scrimmage request.

5.7.4. Scheduled games shall take precedence over any requested scrimmages.

5.7.5. All use of game fields is dependent on the approval of ESC coordinators and ESC board of directors based on availability and conditions of game fields.

5.7.6. Practice areas and fields that have been designated by ESC for practice, or specifically for scrimmages, do not need to be reserved and require no form be submitted.

5.7.7. Teams found to be in violation of scrimmage regulations shall face disciplinary action.

6. Coaches

6.1. Registration.

6.1.1. Coaches, assistant coaches, managers, and trainers must register and be designated to a team by the ESC Registration Coordinator before they shall be considered active.

6.1.2. All coaches, assistant coaches, managers, and trainers must maintain current and approved OSA Risk Management documentation with the club.

6.1.3. No person shall act as a coach, assistant coach, manager, or trainer during any ESC activity without meeting the requirements above.

6.1.4. Violations of these regulations during a game shall result in a forfeit.

6.2. Selection.

6.2.1. Where two coaches seek to coach the same team, the ESC Recreational Coordinator and Competitive Coordinator shall determine who shall be the designated ESC coach.

6.2.2. Teams shall not necessarily be designated to a coach with higher certification.

6.2.3. Competitive coaches must be approved by the ESC board of directors, under the guidance of the ESC Competitive Coordinator, before any player selection. The approval shall be by majority vote of the ESC board of directors.

6.3. Certification.

6.3.1. Coaches are encouraged to complete certification courses.

6.3.2. ESC shall reimburse coaches who attend and complete a coaching course.

6.3.3. All designated ESC competitive coaches must comply with OSA Competitive Policies in regards to OCL and OPL coaching license requirements.

6.4. Training.

6.4.1. All ESC coaches are encouraged to seek instruction in the game and coaching technique.

6.4.2. Coaches seeking instruction and training may contact the ESC Recreational Coordinator.

6.5. Responsibilities.

6.5.1. All coaches must sign an ESC coach agreement form each fall and spring season. The coach agreement form requires that coaches have read, understand, and accept all ESC administrative regulations, bylaws, playing rules, and all policies contained within.

6.5.2. Coaches must ensure all ESC regulations are complied with by their players and parents.

6.5.3. Coaches shall maintain order and respect for the authority of ESC referees.

6.5.4. ESC coaches must ensure players are registered before participating in any ESC activities.

6.5.5. Coaches are responsible for the training and conditioning of their designated players.

6.5.6. All ESC coaches are responsible for the conduct of team practice and ensuring the maximum activities regulation is complied with by their team.

6.5.7. Coaches are responsible for team spectator conduct.

6.5.8. Any ESC coach who violates the ESC Administrative Regulations is subject to disciplinary actions as described in these regulations.

6.6. Playing Time.

6.6.1. Recreational.

6.6.1.1. Players attending a match must play at least half the game except for health or disciplinary reasons. Coaches should attempt to make playing time equitable.

6.6.1.2. Coaches may restrict playing time when a player has failed to attend regularly scheduled team practices or is guilty of unsportsmanlike or violent conduct.

6.6.1.3. ESC coaches must have an established policy setting forth disciplinary standards, which has been published to all team players, parents, and guardians.

6.6.1.4. Any such disciplinary action shall be noted on the game card by an official.

6.6.2. Competitive.

6.6.2.1. Playing time is at the discretion of the designated coach.

6.7. Cautions and Send Offs.

6.7.1. Coaches are subject to a caution and being sent off by a referee.

6.7.2. A sent off coach must leave the playing area before the game is restarted.

6.7.3. If a sent off coach refuses to leave the playing area, the match shall be terminated and declared a forfeiture not to be replayed.

6.7.4. A sent off coach may submit a protest within 24 hours of an incident.

7. Disciplinary Actions

7.1. Discipline shall be decided by committee. The committee shall consist of the ESC Member Delegate, ESC Recreational Coordinator, and ESC Vice President. Additional members may be appointed to a discipline committee as deemed necessary.

7.2. Disciplinary actions shall adhere to the steps listed. A disciplinary committee may vote, based on the severity of a violation, to bypass any or all progression of discipline.

7.3. All disciplinary actions shall be documented using an ESC disciplinary action form. The nature of the disciplinary action and all relevant details shall be included.

7.4. The member must be notified, review, and sign the disciplinary form.

7.4.1. Warning.

7.4.1.1. Minor first time violations of ESC bylaws or regulations.

7.4.2. Probation.

7.4.2.1. Generally occurs after warning, however, a warning is not required.

7.4.2.2. The severity of violation determines length of probation.

7.4.2.3. Failing to complete the imposed probation period or failing to sustain the corrected actions may result in suspension or loss of membership.

7.4.3. Suspension.

7.4.3.1. May occur after a prior warning or as the first step if a violation warrants.

7.4.3.2. Severity of violation and any prior steps taken determines length of suspension.

7.4.3.3. The ESC disciplinary form must specify the activities, if any, in which the member may or may not participate and duration of suspension.

7.4.3.4. Possible suspension durations include, but are not limited to, one or more local games, fall or spring seasons, months, or calendar years.

7.4.4. Loss of Membership.

7.4.4.1. May occur after a prior warning or as the first step if a violation warrants.

7.4.4.2. Violations that continue after prior warning may result in loss of membership.

7.4.4.3. Shall require a majority vote of the ESC board of directors.

7.5. The committee may direct forfeiture of one or more games.

7.6. Any individual who assaults a referee shall be suspended from participating in ESC activities for at least one calendar year. Any actions by ESC shall not limit the prosecution of the offender by the referee or any agency under the criminal laws of the State of Oklahoma.

7.7. The ESC board of directors and ESC coordinators may take other actions, as deemed necessary.

8. Documents and Forms

8.1. The following documents and forms shall be available on the ESC website.

8.2. All forms must be submitted to the ESC Secretary in addition to any specific form instructions.

8.2.1. Documents.

8.2.1.1. Bylaws

8.2.1.2. Administrative Regulations

8.2.1.3. Playing Rules

8.2.2. Forms.

8.2.2.1. Player release

8.2.2.2. Player additional practice

8.2.2.3. Coach agreement

8.2.2.4. Game field scrimmage request

8.2.2.5. Guest tournament player

8.2.2.6. Disciplinary action

9. Amendment to Administrative Regulations

9.1. The regulations may be amended, repealed, or revised by a majority vote of the ESC board of directors at any meeting provided the amendment or revision upholds the standards and best interests of Enid Soccer Club and Oklahoma Soccer Association.